



### Tiptoes Private Party Policies

- Spa after hours party rate - \$67 an hour per nail technician
- Rate of salon rental after nail technicians have completed the treatments is \$77 an hour
- This rate includes set-up and clean up, service, gratuity, and spa hostess
- You can bring your own DVD movie, music, food and drinks (**must arrive 2 hours early**)
- If you are having the event catered, please inform us ahead of time so we can coordinate and assist appropriately
- We can accommodate up to thirty guests
- A credit card is required to hold the reservations
- Reservations must be made 14-21 days in advance
- Guest names and services must be provided to us AT LEAST 1 week prior to event to make sure we are staffed appropriately. (Guest forms will be provided)
- There is a \$350 minimum
- At any time within 48 hours prior to the event, there are any cancellations and/or a no show, the credit card on file will be charged for the full service amount reserved per person.
- Guest must arrive at least 10 minutes before their scheduled appointment. If there is a late arrival of 15 minutes or less, we can accommodate the guest accordingly. Services may be shortened if needed or substituted. If the guest is 15 minutes late or more, their scheduled time or space may be given to another client. The credit card on file will still be charged the full service requested but a full service cannot be guaranteed.
- All guests must be notified of our policies so we can ensure a smooth and successful event.
- Lastly, the host of the party will receive a free pedi on their next visit!

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_



**Private Party Form**

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Credit Card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

How many people attending party: \_\_\_\_\_

Email: \_\_\_\_\_

Guests Full Name	Treatments Requested
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

**Tiptoes Private Party (After Hours)**

I have read the Tiptoes Private Party Policies and by signing this contract, I agree and understand to all the terms and conditions listed.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_